



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

ATTORNEY

\$4,674.00- \$8,141.00

Corporate and Regulatory Affairs Bureau

San Francisco

Limited-Term (6 months)*

RESPONSIBILITIES:

Under the direction of the Assistant Chief Counsel, the Attorney handles a range of tasks assigned to the Corporate Affairs Bureaus. This primarily consists of handling a variety of complex, sensitive insurance regulatory filings and cases with special emphasis on handling certified reinsurer applications, approving qualified jurisdictions, and promulgating regulations establishing the authorization process. In addition, the Attorney monitors Department and insurance litigation, conducts major negotiations, represents the Department in discussions with other state agencies and outside stakeholders, drafts and evaluates sensitive legislation, and issues legal opinions regarding insurance regulatory matters. Further responsibilities include legal analysis and advice to the Commissioner and various Deputy Commissioners, Departmental Actuaries, Investigators and other bureaus within the Department.

DESIRABLE QUALIFICATIONS:

- Strong background and relevant experience in insurance law
- Familiarity with the Insurance Code and related statutes and regulations
- Experience in litigation and administrative proceedings.
- Familiarity with methods and systems of all branches of California government
- Strong analytical and inter-personal skills
- Excellent written and verbal communication skills
- Comfort and familiarity with personal computer and popular office software packages and extensive knowledge of legal research methods
- Ability to meet multiple deadlines and perform under pressure

WHO MAY APPLY:

Applications will be accepted from current State employees at the Attorney level, those within transfer range, or individuals who have list eligibility. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

***Limited Term position may become permanent**

APPLICATION PROCEDURE:

Send a completed standard State of California application to Maria Fuentes, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **Please indicate "Attorney 413-298-5778-600" on the State application.** For additional information, please call (916) 492-3309 or email maria.fuentes@insurance.ca.gov.

FINAL FILING DATE: Friday, January 10, 2014 by 5:00 p.m. - Close of Business

NOTE: Interested Individuals, including list eligibles, must submit applications in order to be considered for this position. Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to the State

123013MF

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.



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Personnel Board for review and the applicant’s name may be removed from the eligibility list. If you are applying for more than one recruitment, a separate State Application (STD 678) is required for each recruitment for which you would like to be considered.

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